

Who Is JERPAT Virtual Assistants?

We are a company that provides administrative and Web Design support virtually to allow you more time to focus on your clients and less time on the tasks you hate!



JERPAT Virtual Assistants Pledge of Ethics

- ≈ We will not say "No" to any project that is within our area of expertise, and you can be assured your project will be completed to your satisfaction.
- ≈ We accept full responsibility for the work we perform.
- ≈ We do not misuse the trust of our clients—we protect the confidentiality and proprietary information of all clients.
- ≈ We maintain an open communication relationship with our clients and return all communication requests within a timely manner.
- ≈ We use the Christian value system in all manner of our business, and will always treat our clients with the respect, honesty, and integrity as mandated by God.

Do you feel like this?



We can help you feel like this!



20269 Smoky Hill Road
Suite 136 B
Centennial, Colorado 80015
Phone: 303.766.3051
VM: 877.506.2637 ext. 702
Fax: 866.301.7735
E-mail: va@jerpato.org
Web: www.moretime4u.org



Let us be your "extra hands"!



Hire us today
and begin
saving money
AND have more
time for the
important
things in life!!!

We can

- ...take over your advertisement campaign.
- ...handle your correspondence via mail and email.
- ...create and print brochures, business cards, and letterhead.
- ...design and maintain your web page.
- ...organize your office.
- ...schedule your appointments and return phone calls
- ...set up meetings and make reminder calls to attendees
- ...complete tasks that are taking you away from your clients
- ...be your assistant so you can focus on building your business!

JERPAT Virtual Assistants "Affordable virtual business solutions."

What do clients say about JERPAT VIRTUAL ASSISTANTS?

We strive to be the best virtual assistance company available. We have worked to establish a highly trained and qualified team that are experts in their area. Hear what some of our clients have to say about our team:

I trust the team at JERPAT to come through on any projects in which we have need. Their attitude is client-centered and a real pleasure to do business with. I would recommend them highly!

*Dr Scott Rosenthal, President
Career Impact*

JERPAT VA's have been extremely helpful to me... They are very efficient and hard working. I am now able to accomplish much more with their professional and thorough work.

*Kimberly Chastain, MS, LMFT
Christian Working Mom Coach and Licensed
Marriage and Family Therapist*

I've been really buried for so long but between your help and Dolly's I'm coming out from under!

*Patty Beach, MSOD, MCC
Partner, True North Programs*

I was under a tight deadline and not only was she able to help me make my deadline, but her professional proofing abilities caught things that I never would have seen. She also added suggestions, which made for a much better book.

Diana Ennen, Author



How can you find out more about partnering with JERPAT Virtual Assistants?



Call 303.766.3051

OR

Email us at va@jerp.at.org

OR

Visit us at
www.moretime4u.org

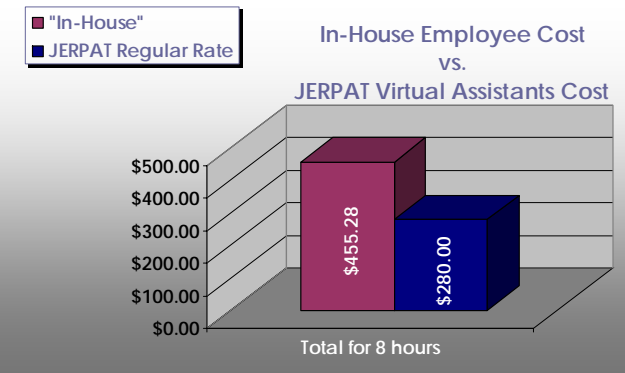
New Clients Receive
2 FREE Hours*

*2 hour minimum on first paid project to receive 2 free hours.



How does hiring JERPAT Virtual Assistants save me money?

Look at the following chart and compare what an in-house employee would cost vs. JERPAT Virtual Assistants based on our HIGHEST rate!



The graph to the above compares the cost of an in-house employee vs. JERPAT Virtual Assistants at our hourly rate of \$35/hour for 8 hours.

These amounts do not include equipment or space costs, which are not required when hiring JERPAT Virtual Assistants.

The Labor Statistics are provided by the United States Bureau of Labor Statistics Table 2. Employer costs per hour worked for employee compensation and costs as a percent of total compensation: Civilian workers, by occupational and industry group, September 2005.